



Lee Brigg Infant & Nursery School

Executive Headteacher: Miss Sarah Gordon

Head of School: Miss Laurabeth Kilkenny

Chair of Governors: Mr Andrew Emms

Lee Brigg, Altofts, Wakefield WF6 2LN Telephone: 01924 893829

www.leebrigg.wakefield.sch.uk Email: sgordon@watertonacademytrust.org

lkilkenny@watertonacademytrust.org

Friday 5th March, 2021.

Dear Parents and Carers,

As you are aware, the government has announced that schools should fully reopen from **Monday 8th March 2021** and the staff at Lee Brigg Infant & Nursery School are excited to welcome more of our children back to school !

Timings – The School Day

A reminder of our school day is detailed below. Please ensure your child arrives to school on time in full school uniform, and those in main school bring with them their book bag and PE kit. **Please could we ask that you return to school any borrowed reading books.**

Class	Start	Finish
Nursery (Tiger Cubs)	Morning Session 8:30am Afternoon Session 12:30pm	Morning Session 11:30am Afternoon Session 3:30pm
Reception (Tigers HT/LT/KG)	8:50am	3:15pm
Year 1 (Leopards)	8:50am	3:15pm
Year 1 / 2 (Jaguars)	8:50am	3:15pm
Year 2 (Panthers)	8:50am	3:15pm

Lunchtimes

We will be offering the usual lunchtime menu (including hot lunch option). The menu week commencing 8th March 2021 will be as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
Italian Chicken Meatball sub with Potatoes	Cheese & tomato margarita pizza & wedges	Roast gammon, Yorkshire pudding, roast potatoes & gravy	Hunter's chicken & savory rice	Fish finger bap & chips
Vegetable Lasagne with garlic bread	Cheese & tomato margarita pizza & wedges	Vegetable chilli with rice	Cheese & tomato puff with wedges	Fish finger bap & chips
Ham or cheese sandwich	Ham or cheese sandwich	Ham or cheese sandwich	Ham or cheese sandwich	Ham or cheese sandwich
A selection of filled jacket potatoes	A selection of filled jacket potatoes	A selection of filled jacket potatoes	A selection of filled jacket potatoes	A selection of filled jacket potatoes



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Designated Safeguarding Lead: Miss S Gordon - Deputy DSL: Miss L Kilkenny - Safeguarding Governor: Mr A Emms
If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 01924 303456.**

Copies of the Safeguarding and Child Protection policy can be obtained from the school office free of charge or downloaded from the website.



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In preparation for our building reopening to more pupils on Monday 8th March 2021, we would ask that you please take some time to read the following, so that you can assist in keeping our children, staff and parents safe:

- We would ask that adults wear a face covering when on site where possible. Children do not need to wear face coverings, however if they chose to do so, these should be removed before they enter the school building.
- Only **ONE** parent/carer to attend school with their child(ren), with alternate arrangements to be made for siblings who do not attend our setting wherever possible (if appropriate care arrangements are in place).
- Parents/Carers **MUST** adhere to social distancing at arrival and departure times and leave site immediately following arrival at and departure of their child(ren). Please refrain from congregating on site or outside the school gates.
- Children **MUST** remain with their parent / carer while they are waiting to enter school (Please do not allow your child to run across the grassed area or carpark, as this could result in unintentional mixing with children from other class 'bubbles').
- Children should **NOT** be brought late to school or picked up late from school, as this would mean that they would not be able to arrive / depart via their designated entrance or exit and would be required to arrive / depart via the main school office. Pupil use of the main school office entrance should be minimised to protect staff in this bubble from mixing with those allocated to alternate bubbles.
- Parents/Carers are **NOT** to enter the school building without prior appointment (those with prior appointment must adhere to social distancing).
- Pupil belongings in school will be limited to **essential items** only e.g. lunchbox, coat, hat, bookbag (with bookbag contents limited to school reading book and reading diary). Other items from home are **NOT** permitted to be brought into school.
- PE kits should be brought to school. PE kits will be sent home at the end of the half term to be washed. PE kits should be brought in drawstring bags, **NOT** backpack type bags and all items of clothing / footwear should be named.
- There will be frequent cleaning and disinfecting of objects and surfaces that are touched regularly, particularly in areas of high use such as door handles, light switches, using appropriate products and methods.
- Handwashing will continue to be built into daily routines at regular points during the day for both staff and children. Children are shown how to hand wash effectively as part of our curriculum.
- Hand sanitiser will be available at points/ stations throughout school and pupils will be made aware of locations.
- Break times and lunch times will be structured and staggered to support social distancing and will be closely supervised.
- After school clubs will not commence until after the Easter break.
- The separation glass in the school office will remain closed at all times.



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- Parents / Carers will be informed verbally in person at the end of the school day or by telephone during the school day should their child suffer an injury or have had first aid administered. A record of conversations will be logged and retained in school.
- Parents/Carers **MUST** advise school of any underlying health conditions or allergies relating to their child(ren).
- If your child or a member of your household is displaying symptoms of Covid-19, you must **NOT** send your child to school, but **MUST** inform school by telephone **IMMEDIATELY**.

Illness in School

It remains important to be vigilant around signs and symptoms of COVID-19. If your child(ren) display any symptoms of COVID-19 you must not send them to school and must ensure you follow NHS self-isolation guidelines.

Please notify school and we will be able to advise and support with required testing procedures.

If your child(ren) are taken ill at school with COVID-19 symptoms, we will follow school procedures and isolate them (with supervision) until they are able to be collected. Following any required COVID-19 test, should your child(ren) receive a negative test result, they will be permitted to return to school.

Should your child(ren) receive a positive test result, we are required to notify all parents/carers within the affected bubble and provide guidance as per public health at the time of the positive test.

Should your child(ren) not be able to attend school for any reason, we ask that you inform the school office by telephone prior to 9.00 a.m. on the first and each subsequent morning of illness. Any non-attendance which has not been pre-advised will be followed up as part of our safeguarding first response duty of care.

My thanks in advance for your efforts in supporting school to facilitate all of the above. We are looking forward to welcoming our children back and extremely grateful for all the support we have received so far from the school community. We will continue to keep in touch if there are any updates to our plans or if we need to make changes due to new or updated government advice. Please visit our school website www.leebrigg.wakefield.sch.uk and the Waterton Academy Trust website, www.watertonacademytrust.org for updates and further information.

Please do not hesitate to get in touch if you have any further queries or questions. Please use leebriggadmin@watertonacademytrust.org to make contact in the first instance.

Yours sincerely,

Miss S Gordon
Executive Headteacher



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