



# Lee Brigg Infant & Nursery School

Headteacher: Miss Sarah Gordon

Chair of Governors: Mr Andrew Emms

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## Holidays in Term Time

Due to a change in legislation by the Government which came into force from September 2013 the school has been required to change its policy of granting up to 10 days holidays in term time due to 'special circumstances'.

The amendments made by the Department for Education mean that the law does not give any entitlement to parents to take their child on holiday during term time. Any application for leave must be in 'exceptional circumstances' which has to meet a specific set of criteria.

According to the new legislation, parents can be fined for taking their child on holiday during term time. The Local Authority is responsible for this, not the school. Any proceeds received through the fining process does NOT go to the school.

Waterton Multi-Academy Trust policy reflects the new legislation for term time holidays and as a result, the school is unable to authorise term time holidays. Any holiday taken during term time will be recorded as an unauthorised absence, unless it meets the specific criteria for 'exceptional circumstances'.

It is still essential that parents/carers inform school if their child is going to be absent, as any absence which is not known about will be followed up through the school's safeguarding procedures.

If any parent would like to discuss this further please contact Miss Gordon in school or the Education Welfare Officer Mrs Sherrard. (Contact details available on request).



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Designated Safeguarding Lead: Miss S Gordon - Deputy DSL: Miss L Kilkenny - Safeguarding Governor: Rev B Owen If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 01924 303456.**

Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.