



Name _____

Permission Forms

These permission forms will remain valid throughout your child's time at Lee Brigg Infant and Nursery School.

Please complete and sign all the enclosed forms.
Please notify us of any changes in permission should they occur.

Lee Brigg Infant School, Lee Brigg, Altofts, Normanton, Wakefield WF6 2LN

School Office: 01924 893829

Email: headteacher@leebrigg.wakefield.sch.uk



Lee Brigg Infant & Nursery School

Headteacher: Miss Sarah Gordon

Chair of Governors: Mr Andrew Emms

Lee Brigg, Altofts, Wakefield WF6 2LN Telephone: 01924 893829

www.leebrigg.wakefield.sch.uk Email: headteacher@leebrigg.wakefield.sch.uk

APPROVED PERSONS FORM

In order to safeguard all children in our care, we require written approval of the adults permitted to collect your child from school in the event of your absence. **Under no circumstances will we consent to release children into the care of persons under the age of 16.**

Child's name: _____

| The following adults are permitted to collect my child from school. (Please print) | Relationship to child | Contact Details |
|--|-----------------------|-----------------|
| | | |
| | | |
| | | |
| | | |
| | | |

Signed: _____ Print: _____

Relationship to child: _____ Date: _____



We're working towards Artsmark Awarded by Arts Council England



INVESTORS IN PUPILS



Healthy Schools



Designated Safeguarding Lead: Miss S Gordon - Deputy DSL: Miss L Kilkenny - Safeguarding Governor: Rev B Owen
If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 01924 303456.**

Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.



Lee Brigg Infant & Nursery School

Head: Miss Sarah Gordon

Chair of Governors: Mr Andrew Emms

Lee Brigg, Altofts, Wakefield WF6 2LN Telephone: 01924 893829

www.leebrigg.wakefield.sch.uk Email: headteacher@leebrigg.wakefield.sch.uk

EMERGENCY MEDICAL ADVICE OR TREATMENT

Early years settings require written permission in order to arrange emergency medical advice or treatment should your child ever require it. We would contact parents immediately after the emergency services had been called in such circumstances.

Please note, this does not include the administering of medicines. Permission for this is sought by the parent on a case by case basis.

I give permission for staff at Lee Brigg Infant and Nursery School to seek any necessary emergency medical advice or treatment during my child's time in the early years.

Signed: _____

Name: _____ Relationship to child: _____

Date: _____

DATA PROTECTION

Wakefield Family Services and Lee Brigg Infant and Nursery School deal with personal data under the Data Protection Act 1998. Information will be stored to ensure effective monitoring and assessment of your child's progress. This may be shared with third parties such as other professionals engaged in your child's education and welfare. We take all reasonable steps to ensure data is kept secure and treated with confidentiality. Please sign to confirm you have read and understood this.

Signed: _____

Name: _____ Relationship to child: _____

Date: _____

Please do not hesitate to contact the school should you have any questions regarding this in connection with your child.



Designated Safeguarding Lead: Miss S Gordon - Deputy DSL: Miss L Kilkenny - Safeguarding Governor: Rev. Barry Owen
If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 0345 8 503 503**. Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.



Lee Brigg Infant & Nursery School

Head: Miss S Gordon

Chair of Governors: Mr Andrew Emms

Lee Brigg, Altofts, Wakefield WF6 2LN Telephone: 01924 893829

www.leebrigg.wakefield.sch.uk Email: headteacher@leebrigg.wakefield.sch.uk

LOCAL WALKS AND VISITS

Dear Parents/Carers

Throughout the school year we may wish to enhance the curriculum by taking pupils on local walks and visits, for example to the church, library or to a local school. We will always notify parents and carers in plenty of time beforehand.

In order to ensure that all wishes are respected please complete the consent form below giving permission for your child to take part in these activities.

Slips should be returned to the school office.

Yours sincerely

Miss S Gordon
Headteacher

LOCAL WALKS AND VISITS

I have read the content of the letter above and give permission for my child to take part local walks and visits during the school year.

Child's name _____ Date _____

Signed _____ Print _____



Designated Safeguarding Lead: Miss S Gordon - Deputy DSL: Miss L Kilkenny - Safeguarding Governor: Rev Barry Owen
If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 0345 8 503 503.**

Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.



Lee Brigg Infant & Nursery School

Headteacher: Miss Sarah Gordon

Chair of Governors: Mr Andrew Emms

Lee Brigg, Altofts, Wakefield WF6 2LN Telephone: 01924 893829

www.leebrigg.wakefield.sch.uk Email: headteacher@leebrigg.wakefield.sch.uk

MEDIA PERMISSION

Dear Parents/Carers

From time to time we use children's photographs in displays around our school, on the school website, on twitter and in local newspaper articles about the school's work.

In order to ensure that all wishes for confidentiality are respected, photographs will only be composed using children whose parents have given the appropriate permission.

Please complete and return the slip below with your options of how you wish your child's photograph to be taken and displayed or published.

Slips should be returned to your child's class teacher or the school office.

Yours sincerely

Miss S Gordon
Headteacher

Please tick all appropriate boxes to give permission for your child's photograph to be:

- released to the press as part of an article promoting the work of the school
- displayed around school
- displayed on the school and trust websites
- displayed on the school/trust twitter account – please be aware photographs may be retweeted by other users
- **I DO NOT GIVE PERMISSION FOR ANY OF THE ABOVE**

Child's name _____ Date _____

Signed _____ Print _____



We're working towards Artsmark Awarded by Arts Council England



Designated Safeguarding Lead: Miss S Gordon - Deputy DSL: Miss L Kilkeny - Safeguarding Governor: Rev B Owen
If you are worried a child is at risk of harm please contact either of the above or **Social Care Direct on 01924 303456.**

Copies of the Safeguarding and Child Protection policy can be obtained from the school office or downloaded from the website.



Waterton Academy Trust
Walton Primary Academy
The Grove
Walton
WF2 6LD
01924 255960

MEDIA PERMISSION

Dear Parents/Carers

As your child's school is part of Waterton Academy Trust, your child may take part in multi school activities (which the school would inform you about).

Sometimes we use children's photographs and video's on the Waterton Academy Trust website, in displays, and in local newspaper articles about our work.

In order to ensure that all wishes for confidentiality are respected, photographs and video's will only be composed using children whose parents/carers have given the appropriate permission.

Please complete and return the slip below to your child's school office.

Yours sincerely

Karen Newton

MEDIA PERMISSION

I have read the content of the letter above and I do / do not give permission for my child's photograph / image to be: (delete as appropriate)

- released to the press as part of an article promoting the work of the Trust
- displayed around other schools in the Trust
- displayed on other school's website
- displayed on Waterton Academy Trust website
- displayed on our twitter account

Child's name _____ Date _____

Signed _____ Print _____

Where success is a shared experience

Email: admin@watertonacademytrust.org

Visit: www.watertonacademytrust.org

**Please use this page to inform us of any other information
you may feel relevant.**